Chapter 3 Paper Form ONRR-4430 Field Descriptions and Explanations

Form ONRR-4430, Production and Royalty Report (P&R), is designed for you to report royalties, certain rents, and other lease-related transactions. Our financial accounting system relies on the data you report on this form for most of its processing functions, which include the following:

- Accounting for royalties
- Distributing mineral revenues to State, Indian, and General Treasury accounts
- Providing royalty accounting and statistical information to States, Indians, and others who need the information
- Identifying underreporting and non-reporting (aids us in collecting revenues promptly)

NOTE

Do not *combine information for Federal and Indian leases or multiple payor codes on the same report. Each of these requires a separate Form ONRR-4430.*

With few exceptions, you must report electronically (see 30 CFR 1210).

If you report by paper Form ONRR-4430, the data you enter on the printed form must be either typed or printed legibly in black ink.

3.1 Field-by-field Explanations

Reporting Tips To ensure that the royalty information you report on Form ONRR-4430 is accurate and complete, it is important to:

- Report all sales and royalty information in the gross amount.
- Use a minus sign (-) to denote a credit (negative) entry. Do not use brackets.

- Show rental, advance royalties, minimum royalty, and minimum royalty payable in advance in the Other Financial Obligations section.
- Submit separate forms to report royalties and other financial obligations.
- Submit separate forms for Federal and Indian royalty information.

The combination of customer number and customer document ID makes each report unique. These data elements are defined below.

3.1.1 Customer Number

The customer number is a unique, five-character, ONRR-assigned number that identifies the payor (company). We require a payor code on page 1 of your Form ONRR-4430. Payor codes for solid mineral leases begin with "MA."

3.1.2 Customer Document ID

The customer document ID is a unique, eight-number identifier that you create and include on your payment. The customer document ID may be any combination of up to eight numbers that you select each month. This eight-number ID must be unique and used one time only for any royalty report/payment combination

3.2 Filling Out the Form ONRR-4430

If you have questions about filling out a paper Form ONRR-4430, contact a Solid Minerals Representative. See "How to Contact ONRR" in Appendix A.

3.2.1 Page 1

The following instructions explain the information you must complete on page 1 of a paper Form ONRR-4430. Each explanation is sequentially numbered and keyed to the illustration on page 3-4.

Field No.	Field Title	Instructions
1	Customer Name	The company or individual responsible for the mining operation.
2	Customer Number	A five-character alphanumeric code assigned by ONRR and beginning with "MA." Previously identified as the Payor Code.
3	Customer Document ID	An alphanumeric code of up to 8 characters created by the customer

		uniquely identifying this Form ONRR-4430 from all other forms previously submitted by the customer.
4	Mine Name	The name of the mining operation.
Field No.	**Field Title**	**Instructions**
5	Business Unit	Circle *Federal/State/Fee* if your mining operation encompasses any Federal leases. Circle *Indian/State/Fee* if your mining operation encompasses any Indian leases. Do **not** circle both.
6	Original Data Total	The sum of the *Mine Data Summary Total* and *Remote Data Summary Total* on page 3.
7	Other Financial Obligations Total	The *Other Financial Obligations Detail Total* found on page 3.
8	Value & Volume Adjustment Total	Add the totals of *Federal or Indian Royalty Net Change* for *Summary of Changes For the Mine* on page four and *Summary of Changes for the Remote* on page 5.
9	Credit Amount	Do not fill out this field.
10	Credit ID	Do not fill out this field.
11	Grand Total	Add the Original Data Total plus the Other Financial Obligations Total plus the Value & Volume Adjustment Total
12	Payment Method	Check the method that describes how you are making the payment that accompanies this month's form.
13	Name of Preparer	Please print the name.
14	Date	Please print the date completed.
15	Signature of Preparer	Please sign.
16	Phone Number	Please provide a telephone number where you can be reached if there are any issues with your submitted report.

U.S. Department of the Interior
Office of Natural Resources Revenue

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U.S. Department of the Interior
Office of Natural Resources Revenue
Solid Minerals Production and Royalty Report

(1) **Customer Name:** _____
(2) **Customer Number:** _____
(3) **Customer Document ID:** _____
(4) **Mine Name:** _____

(5) **Business Unit:**
(Circle one)
Federal/State/Fee
-or-
Indian/State/Fee

Payment Due:
(6) **Original Data Total:** $ _____
(7) **Other Financial Obligation Total:** _____
(8) **Value & Volume Adjustment Total:** _____
(9) **Credit Amount:** < _____ > **Credit ID:** (10) _____
(11) **GRAND TOTAL:** _____

(12) **Payment Method** (check one):
_____ Electronic Funds Transfer
_____ Check to ONRR
_____ Indian Direct Pay
_____ Indian Lockbox

Name of Preparer: (13) _____ **Date:** (14) _____

Signature of Preparer: (15) _____ **Phone Number:** (16) _____

The Paperwork Reduction Act of 1995 requires us to inform you that we collect this information from all Federal and Indian solid mineral lessees. We estimate the burden is 20 minutes per report per month reporting electronically. Proprietary information is protected under the Freedom of Information Act (5 U.S.C. 552 (b) (4), the Trade Secrets Act (18 U.S.C. 1832) and Department regulations (43 CFR 2). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB Control Number. Direct any comments regarding the burden estimate or any other aspect of this torm to Office of Natural Resources Revenue, Attn: Rules & Regs Team, MS 61030A, PO Box 25165, Denver CO 80225-0165.

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3.2.2 Page 2 – Original Data Lease Level Detail

This section provides detailed instructions for entering the information needed to report and pay your royalties. Each explanation is sequentially numbered and keyed to the illustration on page 3-7.

Field No.	Field Title	Instructions
17	Lease Number	Use the appropriate table on page 2 depending on whether you report on a Federal, Indian, State or Fee lease. Use a second page 2 if you report on more than two Federal or Indian Leases, or more than one State or Fee lease. Use the agency-assigned lease number. (It is no longer necessary to use the ONRR-converted number.)
18	Sales Month/Year	The month and year the product was produced and/or sold from this lease.
19	Sales Point	The physical location your product is considered sold or title transfers.
20	Gross Proceeds	All payments or other consideration received from the purchaser for the sale of the product for this sales month and lease/product combination.
21	Allowed Transportation Cost	The authorized transportation costs for this sales month and lease/product combination. Allowed transportation costs may include the reasonable actual costs to move the product from the mine to a remote location prior to sale. You must first complete Form ONRR-4293, Coal Transportation Allowance Report, if you deduct transportation costs from coal mined on Indian lands.
22	Allowed Processing Cost	The authorized coal washing costs for this sales month and lease/product combination. Only report the washing costs for the coal you sold this sales month. Allowed washing costs are the reasonable actual costs to wash coal prior to sale. You must first complete Form ONRR-4292, Coal Washing Allowance Report, if you deduct coal washing costs from coal mined on Indian lands.

23	Royalty Rate	The royalty rate as specified in lease terms. For cents-per ton lease terms provide the cents or dollars and the unit measure. Do not complete this field on the State or Fee lease number tables.
24	Royalty Payment Due	Subtract any applicable *Allowed Transportation Cost* or *Allowed Processing Cost* from the *Gross Proceeds*. Multiply the difference by the *Royalty Rate*. Do not complete this field on the State or Fee lease number tables.
25	Product	A product mined from this lease. Complete a separate Lease Level Detail table for each product produced or sold from a lease.
26	Beginning Inventory	The product inventory in whole numbers at the mine or remote location site on the first day of the sales month. This quantity MUST equal the ending inventory for this product for the prior sales month.
27	Inventory/Volume Adjustment	The net change in whole numbers to the beginning inventory if you determine an adjustment is necessary to maintain the accuracy of the stockpile.
28	Units Produced	The number of units in whole numbers that are mined from the lease, produced at the wash plant, or received at remote storage during the sales month.
29	Units Transferred	The number of units in whole numbers transferred to a remote storage or wash plant (if the wash plant is remote from the mine) during the sales month.
30	Production Available for Sale	The *Beginning Inventory* plus or minus the *Inventory /Volume Adjustment* plus the *Units Produced in whole numbers.*
31	Unit Sold	The number of units in whole numbers sold from this Sales Point for this lease for this Sales Month.
32	Ending Inventory	The *Production Available for Sale* minus the *Units Transferred* minus the *Units Sold in whole numbers*. This figure must equal the Beginning Inventory for this Lease/Product/Sales Point

		combination for the next immediate Sales Month.
33	Comments	Any additional information you feel will be helpful in processing this report.

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Solid Minerals Production and Royalty Report
Original Data Lease Level Detail

Federal or Indian Lease Number	Sales Month/ Year	Sales Point	Gross Proceeds	Allowed Transportation Cost	Allowed Processing Costs	Royalty Rate	Royalty Payment Due
(17)	(18)	(19)	$ (20)	$ (21)	$ (21)	(23)	$ (24)
Product	Beginning Inventory	Inventory/ Volume Adjustment	Units Produced	Units Transferred	Production Available for Sale	Units Sold	Ending Inventory
(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)

Comments: (33)

Federal or Indian Lease Number	Sales Month/ Year	Sales Point	Gross Proceeds	Allowed Transportation Cost	Allowed Processing Costs	Royalty Rate	Royalty Payment Due
			$	$	$		$
Product	Beginning Inventory	Inventory/ Volume Adjustment	Units Produced	Units Transferred	Production Available for Sale	Units Sold	Ending Inventory

Comments:

State Lease Number	Sales Month/ Year	Sales Point	Gross Proceeds	Allowed Transportation Cost	Allowed Processing Costs	Royalty Rate	Royalty Payment Due
			$	$	$		$
Product	Beginning Inventory	Inventory/ Volume Adjustment	Units Produced	Units Transferred	Production Available for Sale	Units Sold	Ending Inventory

Comments:

Fee Lease Number	Sales Month/ Year	Sales Point	Gross Proceeds	Allowed Transportation Cost	Allowed Processing Costs	Royalty Rate	Royalty Payment Due
			$	$	$		$
Product	Beginning Inventory	Inventory/ Volume Adjustment	Units Produced	Units Transferred	Production Available for Sale	Units Sold	Ending Inventory

Comments:

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3.2.3 Page 3 – Summary and Other Financial Obligations

This section provides detailed instructions for entering the information needed to report the Summary and Other Financial Obligations. Each explanation is sequentially numbered and keyed to the illustration on page 3-11.

Field No.	Field Title	Instructions
34	Sales Month/Year	The month and year the product was produced and/or sold from the mining operation.
35	Product	A product mined from this lease.
36	Units Produced	The units mined from this mining operation, and all clean coal produced from an on-site wash plant, during the sales month. This whole number must equal the sum of all the *Units Produced* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as the mine.
37	Units Sold	The whole number units sold from this mining operation during the sales month. This whole number must equal the sum of all the *Units Sold* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as the mine.
38	Gross Proceeds	The gross proceeds (exact amount) from the entire mining operation during the sales month. This number must equal the sum of all the *Gross Proceeds* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as the mine.
39	Total Allowed Cost	The total allowed transportation and processing costs for the entire mining operation during the sales month. This number must equal the sum of all the *Allowed Transportation Cost* and *Allowed Processing Cost* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as the mine.

Field No.	Field Title	Instructions
40	Royalty Payment	The sum of all the *Royalty Payment Due* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as the mine (Federal or Indian leases only).
41	Sales Month/Year	The month and year the product was sold from a remote storage or remote wash plant.
42	Product	A product sold from a remote storage or remote wash plant.
43	Units Produced	The whole number units transferred to a remote storage or remote wash plant during the sales month. This number must equal the sum of all the *Units Produced* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as a remote storage or wash plant.
44	Units Sold	The whole number units sold from a remote storage or remote wash plant during the sales month. This number must equal the sum of all the *Units Sold* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as a remote storage or remote wash plant.
45	Gross Proceeds	The gross proceeds (exact amount) realized from a remote storage or remote wash plant during the sales month. This number must equal the sum of all the *Gross Proceeds* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as a remote storage or remote wash plant.

Field No.	Field Title	Instructions
46	Total Allowed Cost	The total allowed transportation and processing costs for a remote storage or remote wash plant during the sales month. This number must equal the sum of all the *Allowed Transportation Cost* and *Allowed Processing Cost* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as a remote storage or remote wash plant.
47	Royalty Payment	The sum of all the *Royalty Payment Due* fields for this product on the Original Data Lease Level Detail page (page 2) when the *Sales Point* field is identified as a remote storage or remote wash plant (Federal or Indian leases only).
48	Obligation Due Date	The date by which you must pay this obligation as per lease terms or Federal regulations.
49	Lease Number	The Federal or Indian lease number on which you owe this financial obligation.
50	Obligation Type	Enter one of the following; Rent, Recoupable Rent, Advance Royalty, Minimum Royalty, Deferred Bonus, Bonus, Minimum Royalty (payable in advance), Recoup Rent, Recoup Minimum Royalty Payable in Advance, Contract Settlement payment, ONRR Settlement Agreement, or Fair Market Value.
51	Obligation Amount	The financial amount due or/and if recoupable amounts, this field would be a negative (-) number.

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Solid Minerals Production and Royalty Report

Mine Data Summary:

Sales Month/Year	Product	Units Produced	Units Sold	Gross Proceeds	Total Allowed Cost	Royalty Payment
(34)	(35)	(36)	(37)	$ (38)	$ (39)	$ (40)
				$	$	$
				$	$	$
				$	$	$
	Totals:	_____	_____	$_____	$_____	$_____

Remote Data Summary:

Sales Month/Year	Product	Units Produced	Units Sold	Gross Proceeds	Total Allowed Cost	Royalty Payment
(41)	(42)	(43)	(44)	$ (45)	$ (46)	$ (47)
				$	$	$
				$	$	$
				$	$	$
	Totals:	_____	_____	$_____	$_____	$_____

Other Financial Obligations Detail:

Other financial obligations are any payment obligations other than production royalty, e.g.; Recoupable Rent, Advance Royalty, Minimum Royalty, Deferred Bonuses, and Minimum Royalty payable in advance.

Obligation Due Date (MMDDYY)	Lease Number	Obligation Type	Obligation Amount
(48)	(49)	(50)	$ (51)
			$
			$
			$
			$
			$
		Total:	$ _____

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Page 3

3.2.4 Page 4 – Value and Volume Adjustments

This section provides detailed instructions for entering the information needed to report Value and Volume Adjustments. Each explanation is sequentially numbered and keyed to the illustration on page 3-14.

Field No.	Field Title	Instructions
52	Sales Month/Year	The month and year to which you are making a value or volume adjustment. Make adjustments to no more than four sales months on each page 4.
53	Product	The product to which you are applying the adjustment.
54	ONRR/Company Initiated	Enter “ONRR” if the Office of Natural Resources Revenue ordered this adjustment. Enter “Company” if you or your company initiated the adjustment.
55	Interest Bearing (Yes/No)	Enter “Yes” if this is a value adjustment that will be defined as a late payment. Enter “No” if this is a change that will not accrue interest.
56	Interest From Date	If you entered “Yes” in the prior field, enter the date the adjustment was effective.
57	Gross Proceeds Net Change	The net positive or negative difference from the *Gross Proceeds* amount completed as Original Data for this Sales Month and mine.
58	Transportation Cost Net Change	The net positive or negative difference from the *Allowed Transportation Cost* amount completed as Original Data for this Sales Month and mine.
59	Processing Cost Net Change	The net positive or negative difference from the *Allowed Processing Cost* amount completed as Original Data for this Sales Month and mine.
60	Units Produced Net Change	The net positive or negative difference from the *Units Produced* amount completed as Original Data for this Sales Month and mine.
61	Units Transferred Net Change	The net positive or negative difference from the *Units Transferred* amount completed as Original Data for this Sales Month and mine.

Field No.	Field Title	Instructions
62	Units Sold Net Change	The net positive or negative difference from the *Units Sold* amount completed as Original Data for this Sales Month and mine.
63	Federal or Indian Royalty Net Change	The net positive or negative difference from the *Royalty Payment* amount completed as Original Data for this Sales Month and mine.
64	Sales Month/Year	The month and year to which you are making a value or volume adjustment.
65	Product	The product to which you are applying the adjustment.
66	Federal or State Lease Number or Fee Property	The lease or property number to which this adjustment applies.
67	Gross Proceeds Net Change	The net positive or negative difference from the *Gross Proceeds* amount completed as Original Data for this Sales Month and lease.
68	Transportation Cost Net Change	The net positive or negative difference from the *Allowed Transportation Cost* amount completed as Original Data for this Sales Month and lease.
69	Processing Cost Net Change	The net positive or negative difference from the *Allowed Processing Cost* amount completed as Original Data for this Sales Month and lease.
70	Units Produced Net Change	The net positive or negative in whole numbers difference from the *Units Produced* amount completed as Original Data for this Sales Month and lease.
71	Units Transferred Net Change	The net positive or negative in whole numbers difference from the *Units Transferred* amount completed as Original Data for this Sales Month and lease.
72	Units Sold Net Change	The net positive or negative difference from the *Units Sold* amount completed as Original Data for this Sales Month and lease.
73	Federal or Indian Royalty Net Change	The net positive or negative difference from the *Royalty Payment Due* amount completed as Original Data for this Sales Month and lease.
74	Cascading Changes	If volume changes in whole numbers cause changes in mine or lease-level inventories or lease-level allocation ratios for subsequent months, then you will need to submit volume adjustments for all months after the month you reported the changes for through the most recent month for which you have submitted original data.

U.S. Department of the Interior
Office of Natural Resources Revenue

Solid Minerals Production and Royalty Report
Value and Volume Adjustments

OMB Control Number 1012-0010
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Summary of Changes for the Mine:

	Sales Month/Year	Product	ONRR/Company Initiated?	Interest Bearing (Yes/No)	Interest From Date	Gross Proceeds Net Change	Transportation Cost Net Change	Processing Cost Net Change	Units Produced Net Change	Units Transferred Net Change	Units Sold Net Change	Federal or Indian Royalty Net Change
1	(52)	(53)	(54)	(55)	(56)	$ (57)	$ (58)	$ (59)	(60)	(61)	(62)	$ (63)
2						$	$	$				$
3						$	$	$				$
4						$	$	$				$
					Totals:	$	$	$				$

Note: Totals for the mine (above) should equal totals for leases and properties (below).

Above Changes for Mine Affect These Leases and Properties:

	Sales Month/Year	Product	Federal or State Lease Number or Fee Property	Gross Proceeds Net Change	Transportation Cost Net Change	Processing Cost Net Change	Units Produced Net Change	Units Transferred Net Change	Units Sold Net Change	Federal or Indian Royalty Net Change
1	(64)	(65)	(66)	$ (67)	$ (68)	$ (69)	(70)	(71)	(72)	$ (73)
2				$	$	$				$
3				$	$	$				$
4				$	$	$				$
5				$	$	$				$
6				$	$	$				$
7				$	$	$				$
8				$	$	$				$
9				$	$	$				$
10				$	$	$				$
11				$	$	$				$
12				$	$	$				$
13				$	$	$				$
14				$	$	$				$
15				$	$	$				$
16				$	$	$				$
			Totals:	$	$	$				$

Do you have cascading changes? (74)

Most changes to mine and lease volumes (lease production, transfers, sales) in one month will cause volume changes (to sales, transfers, lease allocations) in subsequent months (cascading effect). Do any of the volume changes reported above cause changes in mine or lease-level inventories or lease-level allocation ratios for subsequent months? (Yes/No) _____
If the answer is "Yes," prepare another Volume and Value Adjustment page for each affected month. In all likelihood, you will need to submit volume adjustments for all months after the month you reported changes for (above) through the most recent month for which you submitted original data.

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3.2.5 Page 5 – Value and Volume Adjustments

This section provides detailed instructions for entering the information needed to report Value and Volume Adjustments. Each explanation is sequentially numbered and keyed to the illustration on page 3-17.

Field No.	Field Title	Instructions
75	Sales Month/Year	The month and year to which you are making a value or volume adjustment. Make adjustments to no more than four sales months on each page 5.
76	Product	The product to which you are applying the adjustment.
77	ONRR/Company Initiated?	Enter “ONRR” if the Office of Natural Resources Revenue ordered this adjustment. Enter “Company” if you or your company initiated the adjustment.
78	Interest Bearing	Enter “Yes” if this is a value adjustment that will be defined as a late payment. Enter “No” if this is a change that will not accrue interest.
79	Interest From Date	If you entered “Yes” in the prior field, enter the date the adjustment was effective.
80	Gross Proceeds Net Change	The net positive or negative difference from the *Gross Proceeds* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.
81	Transportation Cost Net Change	The net positive or negative difference from the *Allowed Transportation Cost* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.
82	Processing Cost Net Change	The net positive or negative difference from the *Allowed Processing Cost* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.
83	Units Produced Net Change	The net positive or negative difference from the *Units Produced* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.

Field No.	Field Title	Instructions
84	Units Transferred Net Change	The net positive or negative difference from the *Units Transferred* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.
85	Units Sold Net Change	The net positive or negative difference from the *Units Sold* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.
86	Federal or Indian Royalty Net Change	The net positive or negative difference from the *Royalty Payment* amount completed as Original Data for this Sales Month and remote storage or remote wash plant.
87	Sales Month/Year	The month and year to which you are making a value or volume adjustment.
88	Product	The product to which you are applying the adjustment.
89	Federal or State Lease Number or Fee Property	The lease or property number to which this adjustment applies.
90	Gross Proceeds Net Change	The net positive or negative difference from the *Gross Proceeds* amount completed as Original Data for this Sales Month and lease.
91	Transportation Cost Net Change	The net positive or negative difference from the *Allowed Transportation Cost* amount completed as Original Data for this Sales Month and lease.
92	Processing Cost Net Change	The net positive or negative difference from the *Allowed Processing Cost* amount completed as Original Data for this Sales Month and lease.
93	Units Produced Net Change	The net positive or negative difference from the *Units Produced* amount completed as Original Data for this Sales Month and lease.
94	Units Transferred Net Change	The net positive or negative difference from the *Units Transferred* amount completed as Original Data for this Sales Month and lease.
95	Units Sold Net Change	The net positive or negative difference from the *Units Sold* amount completed as Original Data for this Sales Month and lease.

Field No.	Field Title	Instructions
96	Federal or Indian Royalty Net Change	The net positive or negative difference from the *Royalty Payment Due* amount completed as Original Data for this Sales Month and lease.
97	Cascading Changes	Most changes to remote and lease volumes (lease production, transfers, sales) in one month will cause volume changes (to sales, transfers, lease allocations) in subsequent months (cascading effect). If you answer yes to this question, you must prepare another Volume/Value Adjustment page for each affected month. In all likelihood, you will need to submit volume adjustments for all months after the month you reported changes (above) through the most recent month for which you have submitted original data.

U.S. Department of the Interior
Office of Natural Resources Revenue

Solid Minerals Production and Royalty Report
Value and Volume Adjustments

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Summary of Changes for the Remote:

	Sales Month/Year	Product	ONRR/Company Initiated?	Interest Bearing (Yes/No)	Interest From Date	Gross Proceeds Net Change	Transportation Cost Net Change	Processing Cost Net Change	Units Produced Net Change	Units Transferred Net Change	Units Sold Net Change	Federal or Indian Royalty Net Change
1	(75)	(76)	(77)	(78)	(79)	$ (80)	$ (81)	$ (82)	(83)	(84)	(85)	$ (86)
2						$	$	$				$
3						$	$	$				$
4						$	$	$				$
					Totals:	$	$	$				$

Note: Totals for the remote (above) should equal totals for leases and properties (below).

Above Changes for Remote Affect These Leases and Properties:

	Sales Month/Year	Product	Federal or State Lease Number or Fee Property	Gross Proceeds Net Change	Transportation Cost Net Change	Processing Cost Net Change	Units Produced Net Change	Units Transferred Net Change	Units Sold Net Change	Federal or Indian Royalty Net Change
1	(87)	(88)	(89)	$ (90)	$ (91)	$ (92)	(93)	(94)	(95)	$ (96)
2				$	$	$				$
3				$	$	$				$
4				$	$	$				$
5				$	$	$				$
6				$	$	$				$
7				$	$	$				$
8				$	$	$				$
9				$	$	$				$
10				$	$	$				$
11				$	$	$				$
12				$	$	$				$
13				$	$	$				$
14				$	$	$				$
15				$	$	$				$
16				$	$	$				$
			Totals:	$	$	$				$

Do you have cascading changes? (97)

Most changes to remote and lease volumes (lease production, transfers, sales) in one month will cause volume changes (to sales, transfers, lease allocations) in subsequent months (cascading effect). Do any of the volume changes reported above cause changes in mine or lease-level inventories or lease-level allocation ratios for subsequent months? (Yes/No) _____
If the answer is "Yes," prepare another Volume and Value Adjustment page for each affected month. In all likelihood, you will need to submit volume adjustments for all months after the month you reported changes for (above) through the most recent month for which you submitted original data.

Form ONRR-4430 Page 5

3.3 Where to Send Your Completed Paper Form ONRR-4430

Companies using this reporting method must mail their documentation to ONRR via one of these methods.

For U.S. Postal Service delivery, mail to:

Office of Natural Resources Revenue
Reference and Reporting Management
Attn: Solid Minerals
PO Box 25165, MS63300B
Denver CO 80225-0165

Physical delivery address (via courier or in person*):

Office of Natural Resources Revenue
Bldg 85, Entrance N-1, Room 322
Denver Federal Center
Sixth Avenue and Kipling St
Denver CO 80225

Note: If you mail documentation to our physical address – even via USPS express delivery – it will be sorted into PO Box 25165. The USPS does not deliver any mail to Building 85.