

## **Solid Minerals Sales Summary Instructions Form ONRR-4440A, Coal**

### **Completing the Solid Minerals Sales Summary (Sales Summary):**

Please complete sales summary identifying data elements for each sale during the sales month.

**Mine Name:** The name of the mining operation as identified on the corresponding form ONRR-4430, Solid Minerals Production and Royalty Report (P&R).

**Mine Number:** An eight-digit number, which ONRR uses in its P&R database to associate with the name of the mining operation, that Mine Safety and Health Administration (MSHA) assigns.

**Sales Point:** Enter the sales point in which you transferred the product to a purchaser, for example, "mine" or "remote storage facility."

**Customer ID:** A five-character alphanumeric code, which ONRR assigns to the Customer, beginning with "MA," formerly identified as the Payor Code.

**(Federal/Indian Indicator (FED/IND):** Designate whether the mine is on Federal "FED" or Indian "IND" land.

**Sales Month/Year (MM/YYYY):** The month and year that you sold the product from the mining operation. For example, enter "01" for the sales month of January and year "2013."

Please complete entries for all data elements for each sale during the sales month. Roman numerals correspond to the table in 30 CFR 1210.202(a)(3).

**(i) Purchaser Name or Unique Identification:** Enter the purchaser name or unique identification as identified in your sales contract. Do not enter abbreviated names or acronyms, use full company name.

**(ii) Sales Units:** The number of units sold to the purchaser for this sales month, a single contract, and delivery point. You must enter the sales units as a number with no commas. For example, 600,000 tons reported as "600000.00."

**(iii) Gross Proceeds:** All payments or other consideration received from the purchaser for the sale of the product for this sales month, a single contract, and delivery point. You must report the gross proceeds as the equivalent of U.S. currency of dollars and cents with no commas. For example, \$360,000.12 reported as "360000.12."

**(iv) Processing or Washing Costs:** The authorized coal processing allowance or washing allowance for this sales month, a single contract, and delivery point. Allowed washing costs are the reasonable actual costs to wash coal prior to sale. You must first complete form ONRR-4292, Coal Washing Allowance Report, if you deduct washing costs for coal mined on Indian lands. You must enter the processing or washing costs as a number with no commas. For example, \$46,872.13 reported as "46872.13."

**(v) Transportation Costs:** Report transportation costs for this sales month, a single contract, and delivery point. The allowed transportation costs may include the reasonable actual costs to move the product to a remote location from both the mine and lease prior to sale. You must first complete form ONRR-4293, Coal Transportation Allowance Report, if you deduct transportation costs for coal mined on

Indian lands. You must enter transportation costs as a number with no commas. For example, \$12,400.00 reported as "12400.00."

**(vii) Btu/lb:** Indicate the heating value of coal from the "Typical as Received" analysis for the coal sold. You must enter Btu/lb as a number with no commas. For example, 12,345 reported as "12345."

**(viii) Ash (%):** Indicate the ash percentage from the "Typical as Received" analysis for the coal sold. You must enter the ash percentage as a number with no commas. For example, 4.25 represents the ash percentage as "4.25%."

**(ix) Sulfur (%):** Indicate the sulfur percentage from the "Typical as Received" analysis for the coal sold. You must enter the sulfur percentage as a number with no commas. For example, 0.25 represents the sulfur percentage as "0.25%."

**(x) lbs SO<sub>2</sub>:** Indicate the pounds SO<sub>2</sub> for the coal sold, based on the "Typical as Received" analysis for the coal sold. You must enter the lbs SO<sub>2</sub> as a number with no commas. For example, 0.65 represents "0.65" pounds of sulfur dioxide per MMBtu.

**(xi) Moisture (%):** Indicate the moisture percentage from the "Typical as Received" analysis for the coal sold. You must enter the moisture percentage as a number with no commas. For example, 30.15 represents the moisture percentage as "30.15%."

**(xvi) Other Data e.g., Royalty Calculation Worksheet (As Requested):** Enter additional other sales summary data that supports compliance with applicable lease terms, Federal laws, regulations, and other applicable directives.

## Submitting the Solid Minerals Sales Summary to ONRR

Please refer to the "Reporters' Instructions for Submitting Sales Summaries and Facility Data Reports" located at <http://www.onrr.gov/ReportPay/solids.htm> to submit your Sales Summaries.

## **Solid Minerals Sales Summary Instructions Form ONRR-4440B, Sodium/Potassium**

### **Completing the Solid Minerals Sales Summary (Sales Summary):**

Please complete sales summary identifying data elements for each sale during the sales month.

**Mine Name:** The name of the mining operation as identified on the corresponding form ONRR-4430, Solid Minerals Production and Royalty Report (P&R).

**Mine Number:** An eight-digit number, which ONRR uses in its P&R database to associate with the name of the mining operation, that Mine Safety and Health Administration (MSHA) assigns.

**Sales Point:** Enter the sales point in which you transferred the product to a purchaser, for example, "mine" or "remote storage facility."

**Customer ID:** A five-character alphanumeric code, which ONRR assigns to the Customer, beginning with "MA," formerly identified as the Payor Code.

**(Federal/Indian Indicator (FED/IND):** Designate whether the mine is on Federal "FED" or Indian "IND" land.

**Sales Month/Year (MM/YYYY):** The month and year that you sold the product from the mining operation. For example, enter "01" for the sales month of January and year "2013."

Please complete entries for all data elements for each sale during the sales month. Roman numerals correspond to the table in 30 CFR 1210.202(a)(3).

**(i) Purchaser Name or Unique Identification:** Enter the purchaser name or unique identification as identified in your sales contract. Do not enter abbreviated names or acronyms, use full company name.

**(ii) Sales Units:** The number of units sold to the purchaser for this sales month, a single contract, and sales point. You must enter the sales units as a number with no commas. For example, 600,000 tons reported as "600000.00."

**(iii) Gross Proceeds:** All payments or other consideration received from the purchaser for the sale of the product for this sales month, a single contract, and delivery point. You must enter the gross proceeds as reported as the equivalent of U.S. currency of dollars and cents with no commas. For example, \$360,000.12 reported as "360000.12."

**(iv) Processing or Washing Costs:** The authorized reagent and bagging costs used to reduce the value of sodium or potassium for royalty purposes. Enter the total allowances for sales to the purchaser for this sales month, product, and delivery point. You must enter the allowances as a number with no commas. For example, \$1,234.56 reported as "1234.56."

**(v) Transportation Costs:** Report transportation costs for this sales month, a single contract, and delivery point. The allowed transportation costs may include the reasonable actual costs to move the product to a remote location from both the mine and lease prior to sale. You must enter the transportation costs as a number with no commas. For example, \$12,400.00 reported as "12400.00."

**(vi) Name of Product Type Sold:** Enter the name of the product sold, for example, “dense soda ash,” “120 soda ash,” “trona” rather than “Soda Ash” as reporter on the P&R. If pertinent, enter the product’s trade name.

**(xii) By-product Units (As Requested):** Enter the volume of by-products sold. You must enter the by-product units as a number with no commas. For example, 50,000 units reported as “50000.00.”

**(xvi) Other Data e.g., Royalty Calculation Worksheet:** Enter additional other sales summary data that supports compliance with applicable lease terms, Federal laws, regulations, and other applicable directives.

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## **Solid Minerals Sales Summary Instructions Form ONRR-4440C, Western phosphate**

### **Completing the Solid Minerals Sales Summary (Sales Summary):**

Please complete sales summary identifying data elements for each sale during the sales month.

**Mine Name:** The name of the mining operation as identified on the corresponding form ONRR-4430, Solid Minerals Production and Royalty Report (P&R).

**Mine Number:** An eight-digit number, which ONRR uses in its P&R database to associate with the name of the mining operation, that Mine Safety and Health Administration (MSHA) assigns.

**Sales Point:** Enter the sales point in which you transferred the product to a purchaser, for example, "mine" or "remote storage facility."

**Customer ID:** A five-character alphanumeric code, which ONRR assigns to the Customer, beginning with "MA," formerly identified as the Payor Code.

**(Federal/Indian Indicator (FED/IND):** Designate whether the mine is on Federal "FED" or Indian "IND" land.

**Sales Month/Year (MM/YYYY):** The month and year that you sold the product from the mining operation. For example, enter "01" for the sales month of January and year "2013."

Please complete entries for all data elements for each sale during the sales month. Roman numerals correspond to the table in 30 CFR 1210.202(a)(3).

**(i) Purchaser Name or Unique Identification:** Enter the purchaser name or unique identification as identified in your sales contract. Do not enter abbreviated names or acronyms, use full company name.

**(ii) Sales Units:** Enter the tons of phosphate ore produced. You must enter the sales units (wet tons) as a number with no commas. For example, 250,234 tons reported as "250234.00."

**(xi) Moisture %:** Indicate the moisture percentage of the wet phosphate ore produced. You must enter the moisture percentage as a number with no commas. For example, 30.15 represent the moisture percentage as "30.15%."

**(xii) By-product Units:** Enter the volume of by-products sold. You must enter the by-product units as a number with no commas. For example, 50,000 units reported as "50000.00."

**(xxxv) P<sub>2</sub>O<sub>5</sub> (%):** Enter the P<sub>2</sub>O<sub>5</sub> percentage of the phosphate ore produced. You must enter the P<sub>2</sub>O<sub>5</sub> percentage as a number reported to four decimal places with no commas.

**(xvi) Other Data e.g., Royalty Calculation Worksheet (As Requested):** Enter additional other sales summary data that supports compliance with applicable lease terms, Federal laws, regulations, and other applicable directives.

**Submitting the Solid Minerals Sales Summary to ONRR:**

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## **Solid Minerals Sales Summary Instructions Form ONRR-4440D, Metals**

### **Completing the Solid Minerals Sales Summary (Sales Summary):**

Please complete sales summary identifying data elements for each sale during the sales month.

**Mine Name:** The name of the mining operation as identified on the corresponding Form ONRR-4430, Solid Minerals Production and Royalty Report (P&R).

**Mine Number:** An eight-digit number, which ONRR uses in its P&R database to associate with the name of the mining operation, that Mine Safety and Health Administration (MSHA) assigns.

**Sales Point:** Enter the sales point in which you transferred the product to a purchaser, for example, "mine" or "remote storage facility."

**Customer ID:** A five-character alphanumeric code, which ONRR assigns to the Customer, beginning with "MA," formerly identified as the Payor Code.

**(Federal/Indian Indicator (FED/IND):** Designate whether the mine is on Federal "FED" or Indian "IND" land.

**Sales Month/Year (MM/YYYY):** The month and year that you sold the product from the mining operation. For example, enter "01" for the sales month of January and year "2013."

Please complete entries for all data elements for each sale during the sales month. Roman numerals correspond to the table in 30 CFR 1210.202(a)(3).

**(i) Purchaser Name or Unique Identification:** Enter the purchaser name or unique identification as identified in your sales contract. Do not enter abbreviated names or acronyms, use full company name.

**(ii) Sales Units:** The number of units sold to the purchaser for this sales month, a single contract, and delivery point. If you sell a by-product and do not report it separately on the P&R, then report separate lines for each applicable sales units in this data element field. You must enter the sales units as a number with no commas. For example, 600,000 tons is reported as "600000.00."

**(iii) Gross Proceeds:** All payments or other consideration received from the purchaser for the sale of the product for this sales month, a single contract, and delivery point. If you sell a by-product and do not report it separately on the P&R, then report separate lines for each applicable gross proceeds in this data element field. You must report the gross proceeds as the equivalent of U.S. currency of dollars and cents with no commas. For example, \$360,000.12 reported as "360000.12."

**(iv) Processing or Washing Costs:** The authorized processing costs for this sales month, a single contract, and delivery point. Only report the processing cost for the product you sold to the specific purchaser this sales month. You must enter the processing costs as a number with no commas. For example, \$46,872.13 reported as "46872.13."

**(v) Transportation Costs:** Report transportation costs for this sales month, a single contract, and delivery point. The allowed transportation costs may include the reasonable actual costs to move the product to a remote location from both the mine and lease prior to sale. You must enter the transportation costs as a number with no commas. For example, \$12,400.00 reported as "12400.00."

**(vi) Name of Product Type Sold:** Enter the name of the product sold. Although you may not have reported the by-product separately on the P&R, you are required to report the applicable by-product name in this field and its corresponding data, *i.e.*, Sales Units and Gross Proceeds, on this form. For example, if copper concentrates contain gold, then enter "Gold" in this field as a separate line from the copper.

**(xii) By-product Units (As Requested):** Enter the volume of by-products sold. You must enter the by-product units as a number with no commas. For example, 50,000 units reported as "50000.00."

**(xv) Net Smelter Return Data:** Report net smelter return costs for this sales month, a single contract, and delivery point. You must enter the net smelter return costs as a number with no commas. For example, \$125,400.50 reported as "125400.50."

**(xvi) Other Data e.g., Royalty Calculation Worksheet (As Requested):** Enter additional other sales summary data that supports compliance with applicable lease terms, Federal laws, regulations, and other applicable directives.

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## **Solid Minerals Sales Summary Instructions Form ONRR-4440E, All other leases with ad valorem royalty terms**

### **Completing the Solid Minerals Sales Summary (Sales Summary):**

Please complete sales summary identifying data elements for each sale during the sales month.

**Mine Name:** The name of the mining operation as identified on the corresponding form ONRR-4430, Solid Minerals Production and Royalty Report (P&R).

**Mine Number:** An eight-digit number, which ONRR uses in its P&R database to associate with the name of the mining operation, that Mine Safety and Health Administration (MSHA) assigns.

**Sales Point:** Enter the sales point in which you transferred the product to a purchaser, for example, "mine" or "remote storage facility."

**Customer ID:** A five-character alphanumeric code, which ONRR assigns to the Customer, beginning with "MA," formerly identified as the Payor Code.

**(Federal/Indian Indicator (FED/IND):** Designate whether the mine is on Federal "FED" or Indian "IND" land.

**Sales Month/Year (MM/YYYY):** The month and year that you sold the product from the mining operation. For example, enter "01" for the sales month of January and year "2013."

Please complete entries for all data elements for each sale during the sales month. Roman numerals correspond to the table in 30 CFR 1210.202(a)(3).

**(i) Purchaser Name or Unique Identification:** Enter the purchaser name or buyer name as identified in your sales contract. Do not enter abbreviated names or acronyms, use full company name.

**(ii) Sales Units:** The number of units sold to the purchaser for this sales month, a single contract, and delivery point. You must enter the sales units as a number with no commas. For example, 600,000 tons reported as "600000.00."

**(iii) Gross Proceeds:** All payments or other consideration received from the purchaser for the sale of the product for this sales month, a single contract, and delivery point. You must report the gross proceeds as the equivalent of U.S. currency of dollars and cents with no commas. For example, \$360,000.12 reported as "360000.12."

**(iv) Processing or Washing Costs:** The authorized processing costs for this sales month, a single contract, and delivery point. You must enter the processing costs as a number with no commas. For example, \$46,872.13 reported as "46872.13."

**(v) Transportation Costs:** Report transportation costs for this sales month, a single contract, and delivery point. The allowed transportation costs may include the reasonable actual costs to move the product to a remote location from both the mine and lease prior to sale. You must enter the transportation costs as a number with no commas. For example, \$12,400.00 reported as "12400.00."

**(vi) Name of Product Type Sold:** Enter the name of the product sold. If pertinent, enter the product's trade name.

**(xii) By-product Units (As Requested):** Enter the volume of by-products sold. You must enter the by-product units as a number with no commas. For example, 50,000 units reported as "50000.00."

**(xiv) Size (As Requested):** Size can be alpha/numeric characters.

**(xvi) Other Data e.g., Royalty Calculation Worksheet (As Requested):** Enter additional other sales summary data that supports compliance with applicable lease terms, Federal laws, regulations, and other applicable directives.

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## **Solid Minerals Sales Summary Instructions Form ONRR-4440F, All Other leases with no ad valorem royalty terms**

### **Completing the Solid Minerals Sales Summary (Sales Summary):**

Please complete sales summary identifying data elements for each sale during the sales month.

**Mine Name:** The name of the mining operation as identified on the corresponding form ONRR-4430, Solid Minerals Production and Royalty Report (P&R).

**Mine Number:** An eight-digit number, which ONRR uses in its P&R database to associate with the name of the mining operation, that Mine Safety and Health Administration (MSHA) assigns.

**Sales Point:** Enter the sales point in which you transferred the product to a purchaser, for example, "mine" or "remote storage facility."

**Customer ID:** A five-character alphanumeric code, which ONRR assigns to the Customer, beginning with "MA," formerly identified as the Payor Code.

**(Federal/Indian Indicator (FED/IND):** Designate whether the mine is on Federal "FED" or Indian "IND" land.

**Sales Month/Year (MM/YYYY):** The month and year that you sold the product from the mining operation. For example, enter "01" for the sales month of January and year "2013."

Please complete entries for all data elements for each sale during the sales month. Roman numerals correspond to the table in 30 CFR 1210.202(a)(3).

**(i) Purchaser Name or Unique Identification (As Requested):** Enter the purchaser name or buyer name as identified in your sales contract. Do not enter abbreviated names or acronyms, use full company name.

**(ii) Sales Units:** The number of units sold to the purchaser for this sales month, a single contract, and delivery point. You must enter the sales units as a number with no commas. For example, 600,000 tons reported as "600000.00."

**(vi) Name of Product Type Sold (As Requested):** Enter the name of the product sold. If pertinent, enter the product's trade name.

**(xvi) Other Data e.g., Royalty Calculation Worksheet (As Requested):** Enter additional other sales summary data that supports compliance with applicable lease terms, Federal laws, regulations, and other applicable directives.

**Submitting the Solid Minerals Sales Summary to ONRR:**

Please refer to the "Reporters' Instructions for Submitting Sales Summaries and Facility Data Reports" located at <http://www.onrr.gov/ReportPay/solids.htm> to submit your Sales Summaries.