Roles and Responsibilities of the U.S. Department of the Interior

Indian Mineral Royalty Management
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U.S. Department of the Interior (DOI)

Bureaus and Offices Involved with Indian Leases

- **BIA**: Bureau of Indian Affairs
- **BLM**: Bureau of Land Management
- **ONRR**: Office of Natural Resources Revenue
- **OST**: Office of the Special Trustee for American Indians
What BIA Does

- Facilitates the leasing process and ensures minimum requirements are met
- Approves and issues Indian leases
- Maintains ownership records
- Finalizes and approves Communitization Agreements (CA)
What BLM Does

Reservoir Management
- Well spacing
- Reservoir review
- Communitization Agreement reviews and recommendations

Operations
- Approves Applications for Permit to Drill (APD)
- First and last production
- Plugging and reclamation
What BLM Does

Inspection and Enforcement

- Drilling and production activities
- Well workovers and repairs
- Witness sales
- Inspect measurement devices
What ONRR Does

- Receives royalty payments from oil and gas companies
  - Deposits money in U.S. Treasury within 24 hours of receipt so royalties can begin to earn interest

- Receives sales and production reports from oil and gas companies
  - Provides BIA with distribution reports two times per month

- Performs audits and compliance reviews
What OST Does

Distributes royalty payments based on:
- Availability of funds from ONRR
- Disbursement instructions from BIA

Pays Indian mineral owners through:
- Direct Deposit
- Debit Card
- Check

Provides statements with each payment, quarterly Individual Indian Money (IIM) account statements and Internal Revenue Service 1099 Forms* to Indian mineral owners

Invests royalties in United States Treasury securities to earn income

For additional information contact:
- Trust Beneficiary Call Center toll free # 1-888-678-6836

*Reports the various types of income you may receive throughout the year other than the salary your employer pays you.
BIA Lease Documents

Lease Terms

- Primary Term – time frame the company has to begin drilling (length of terms vary and can be up to 10 years)
- Secondary Term - once mineral production is established the lease remains in force as long as it is producing in paying quantities

Assignments

- Lessee can assign or sell the lease
- The buyer assumes responsibility for all of the original lease terms and liabilities

Heirs

- Lessor’s lease interest can pass to heirs
Lease Payment Types

**Bonus Payment**
- Normally stated as a dollar amount per acre
- One-time payment following lease approval

**Rental Payment**
- Normally stated as a dollar amount per acre
- Annual payment on lease anniversary date

**Royalty Payments**
- Received by ONRR at the end of the month following the month the company sells the product
Sale of oil and gas during the month of April 2014

Royalties owed on April sales are reported and paid to ONRR by 5/31/14

Royalties are deposited in the United States Treasury: 06/01/14 (begins earning interest)

Royalties and interest earned are paid to Indian mineral owners on or about 06/11/14 and/or 06/25/2014
# How Royalties are Calculated on a Lease

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>Calculation</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1</td>
<td>Total sales volume for the lease</td>
<td>750 barrels</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Price per barrel</td>
<td>$90.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total sales revenue for the lease (750 x $90)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Step 2</td>
<td>Royalty rate (per lease terms)</td>
<td>18%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total royalties for the lease ($67,500 x .18)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Step 3</td>
<td>Individual Indian mineral ownership in the lease</td>
<td>8.526%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Individual Indian mineral mineral royalty ($12,150 x .08526)</td>
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Well spacing requirements, set by the State and BLM, manage the number and location of wells in an oil and gas field and ensure reservoirs are not damaged by overproduction.

When an individual lease does not meet the well spacing requirements to support an independent well, a CA is formed by joining multiple leases together to meet the spacing requirements.
Benefits of a Communitization Agreement

- Enables the development of leases that might otherwise be too small to support their own well.
- Each lease in the CA shares proportionately in the production from the communitized acreage based on the amount of acreage it contributes to the CA.

For example, if well spacing is 640 acres for a particular reservoir, the operator can only drill 1 well for each 640 acres. If your lease is 160 acres, it must link up with other neighboring leases to total 640 acres. Your lease would then be allocated 25% of sales from the CA.
### How Royalties are Calculated on a Communitization Agreement

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Total sales volume for the agreement</th>
<th>4,000 barrels</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lease allocation % in the agreement</td>
<td>25%</td>
</tr>
<tr>
<td></td>
<td>Total sales volume for the lease (4,000 X .25)</td>
<td>1,000 barrels</td>
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<table>
<thead>
<tr>
<th>Step 2</th>
<th>Total sales volume for the lease</th>
<th>1,000 barrels</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Price per barrel</td>
<td>$90.00</td>
</tr>
<tr>
<td></td>
<td>Total sales revenue for the lease (1000 X $90.00)</td>
<td>$90,000</td>
</tr>
</tbody>
</table>

| Step 3 | Royalty rate (per lease terms) | 18% |
|--------|--------------------------------|
|        | Total royalties for the lease ($90,000 X .18) | $16,200 |

| Step 4 | Individual Indian mineral ownership in the lease | 8.526% |
|--------|--------------------------------------------------|
|        | Individual Indian mineral royalty amount ($16,200 x .08526) | $1,381.21 |
Items that Cause Your Royalty Payments to Change

- Sales Price
- Volumes Sold
- Audits
- Compliance Reviews
- Adjustments
- Recoupments
- Estimated Payments
Adjustments to Royalty Payments:

Can either increase or decrease your payment

Are shown on your “Explanation of Payment” (EOP) Report provided by the OST

Are verified by ONRR to ensure oil & gas companies reported correctly
Oil and Gas Companies Make Adjustments When:

- Correcting their reported and/or payment mistakes
- Underpayments and/or overpayments were made
- New or corrected information concerning sales volumes and prices is received
- Notified of reporting problems identified by ONRR’s audit and compliance verification processes

Adjustments often result in interest collections from the oil and gas companies which are then passed on to the individual Indian mineral owner.
Adjustments for Overpayments (commonly called recoupments) are:

Made by companies when they have overpaid lease royalties in prior periods

Monitored by ONRR to ensure the lease has no more than 50% of the current month’s royalties recouped (Refer to 30 CFR § 1218.53)
Summary of your royalty distribution including:

- Volumes Sold
- Sales Price
- Products Sold

Itemizes any allowances, adjustments, and recoupments that affect your royalties

Contains important information such as your lease number, ownership percentage, tract name, and tract number
Important Information To Have When Calling ONRR

Your lease number issued by BIA
Example 1420A048xxx

Your mineral interest ownership from BIA
Example 0.00829

Your enrollment location

Your enrollment number
Probate Process and Timeframes

When an Indian trust beneficiary passes away, the U.S. Department of the Interior is responsible for distributing the beneficiary’s assets to his or her rightful heirs. Interior is working to improve the probate process and time that it takes to distribute the assets. This chart explains the required step-by-step process to correctly distribute the assets.

- **Official Report of Death** Received by Bureau of Indian Affairs (BIA).

- **Case Preparation**
  BIA gathers data and information on assets; OST freezes account of deceased individual (account continues to receive royalties and earn interest).

- **Adjudication**
  Indian Probate Judge with Office of Hearings and Appeals conducts probate hearing, reviews case, and signs probate order.

- **45 Day Period**
  30 days for heirs to appeal probate order plus 15 days to complete adjudication process.

- **40 Day Period**
  (simultaneous) BIA submits documentation to OST within 40 days to establish new accounts for heirs if necessary.

- **Title and Information Updated**
  BIA updates all ownership in official title system to reflect new ownership for heirs.

- **Ensuring File is Complete**
  BIA submits all appropriate documents to OST. OST helps ensure files include all necessary information.

- **OST Distributes Funds**
  OST distributes funds to heirs after final review and processing of probate documents (approximately 60 days from when file is complete).
The local BIA agency is responsible for:
- Case preparation
- Title updates in all necessary systems
- Preparing and submitting the necessary probate transmittal and supporting documents to complete the process

The local OST office is responsible for:
- Ensuring new accounts are established for heirs
- Following up to help ensure estates are distributed within the expected processing time
- Assisting the local BIA agency when probate packages are “rejected” because of incomplete information
Revised Ruling 56-342

Income held in trust for or received by the patent holder which is derived directly from allotted and restricted Indian lands while such lands are held by the United States, as trustee, in accordance with section 5 of the General Allotment Act of 1887, 24 Stat. 338, as amended, 25 U.S.C. 348, is exempt from Federal income tax. Squire v. Horton Capoeman et ux., 351 U.S. 1, Ct. D. 1796, C.B. 1956-1, 605. Such exempt income includes rentals (including crop rentals), royalties, proceeds of sales of the natural resources of such land, and income from the sale of crops grown upon the land and from the use of the land for grazing purposes. Such income is not includible in computing net earnings from self-employment for purpose of the tax imposed by the Self-Employment Contributions Act of 1954 (chapter 2, subtitle A, Internal Revenue Code of 1954).

Please consult your tax professional for additional guidance or if you hold lands within The Five Civilized Tribes of Oklahoma.