



# United States Department of the Interior

## MINERALS MANAGEMENT SERVICE

Royalty Management Program  
P.O. Box 25165  
Denver, Colorado 80225-0165

IN REPLY REFER TO

MAY 16 2001

Dear Operator:

In a letter dated March 13, 2001, we notified you that the Minerals Management Service (MMS) is proposing significant changes to coal and non-coal solid mineral production and royalty reporting requirements. This summer, we are offering training seminars to give you firsthand explanations of the revised information collection and to show you how to report using the new form.

We strongly encourage you to participate in one of the following training seminars.

### Training dates and locations

July 18-19	Denver, Colorado--Denver Federal Center located at 6th Avenue and Kipling Street in Lakewood (Building 20, Ford Room)
August 7-8	Las Vegas, Nevada--Riviera Hotel
August 21-22	Salt Lake City, Utah--Radisson Hotel Salt Lake City Airport

The first day of training will begin at 9:00 a.m. and end about 4:00 p.m. The second day will begin at 8:00 a.m. with individual 1-hour breakout sessions and will continue as long as sessions are scheduled; you will need to attend only a 1-hour breakout session the second day.

On the first day of training, we will review how to submit the Production and Royalty Report (P&R Report), Form MMS-4430, on the Internet. On the second day, we will hold 1-hour breakout sessions with individual operators. We will respond to your company's specific questions and also discuss our nonform data collections, such as the sales summary and facility data.

At your request, we will also travel to your location and work with you to identify the appropriate data to fulfill our sales summary and facility data needs.

**What reporting changes are being proposed?**

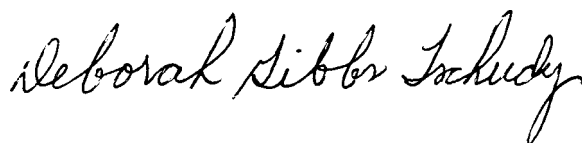
As explained in the letter dated March 13, 2001, which you may view at [www.mrm.mms.gov](http://www.mrm.mms.gov), we are planning to eliminate the Report of Sales and Royalty Remittance (Form MMS-2014) for solid mineral reporting. We are also planning to eliminate all Production Accounting and Auditing System (PAAS) submissions, including the Solid Minerals Operational Report, Parts A and B (Form MMS-4059, Parts A and B), and the Solid Minerals Facility Report, Parts A and B (Form MMS-4060, Parts A and B). Instead, you will submit a single form, the Production and Royalty Report (P&R Report), Form MMS-4430. You will also submit nonform information including sales summaries, facility data, and sales contracts (for certain minerals).

**Who can you call for further information?**

If you have questions regarding this letter, please call Mike Throckmorton of the Solid Minerals and Geothermal Compliance and Asset Management team at our toll free number (888) 201-6416 or call him directly at (303) 275-7206.

If you wish to register for a training seminar, please use the toll free number above or call Mike Throckmorton directly, Brenda Lechuga at (303) 275-7480, or Shelia Dean at (303) 275-7214. To help us ensure that we reserve adequate meeting space, please register early.

Sincerely,



Deborah Gibbs Tschudy  
Assistant Program Director  
Onshore Compliance and Asset Management