Dear Reporter:

The Minerals Management Service (MMS) cordially invites you to attend any of the oil and gas reporter training sessions for 2007 listed below (see enclosed agendas). The MMS does not charge for these training sessions. They will be the only sessions we will provide this year. If you need training, please register soon as courses fill up rapidly.

**Denver, Colorado:**

**Dates:**
- March 6
  - Oil and Gas Operations Report, Onshore (OGOR) (Form MMS-4054)
- March 6-7
  - Report of Sales and Royalty Remittance (Form MMS-2014)

**Location:**
Sheraton Denver West
360 Union Blvd.
Lakewood, CO 80228

The Sheraton Denver West will provide a group room rate of $109 per night to attendees. In order to receive this rate you must call the hotel reservations department at 303-987-2000 prior to February 16, 2007, and request the MMS room block rate (Group Code MMC05A).

**Tulsa, Oklahoma:**

**Dates:**
- March 20
  - Oil and Gas Operations Report, Onshore (OGOR) (Form MMS-4054)
- March 20-21
  - Report of Sales and Royalty Remittance (Form MMS-2014)

**Location:**
Marriott Southern Hills
1902 East 71st
Tulsa, OK 74136

The Marriott Southern Hills will provide a group room rate of $99 per night to attendees. In order to receive this rate you must call the hotel reservations department at 866-242-5060 by March 5, 2007, and request the MMS room block rate.
**Houston, Texas:**

There will be two separate sessions in Houston to accommodate the large attendance, the first on April 24 and 25 and the second on April 26 and 27.

**Dates:**

<table>
<thead>
<tr>
<th>Dates</th>
<th>Event Description</th>
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<tr>
<td>April 24</td>
<td>Oil and Gas Operations Report, Onshore and Offshore (OGOR) (Form MMS-4054), and Production Allocation Schedule Report (PASR) (Form MMS-4058)</td>
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<td>April 24-25</td>
<td>Report of Sales and Royalty Remittance (Form MMS-2014)</td>
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<tr>
<td>April 26</td>
<td>Oil and Gas Operations Report, Onshore and Offshore (OGOR) (Form MMS-4054), and Production Allocation Schedule Report (PASR) (Form MMS-4058)</td>
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<tr>
<td>April 26-27</td>
<td>Report of Sales and Royalty Remittance (Form MMS-2014)</td>
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</table>

**Location:**

Crown Plaza (formerly Sofitel Houston)
425 N. Sam Houston Pkwy E.
Houston, TX  77060

The Crown Plaza will provide a group room rate of $125 per night to attendees. In order to receive this rate you must call the hotel reservations department at 1-800-231-4612 by April 3, 2007, and request the MMS room block rate.

**Seminar Registration**

For your convenience, on-line registration is available at:

http://www.mrm.mms.gov/reportingservices/training/ctform.htm

Please register for the session you wish to attend by clicking on the web link and completing the required information. Once registered, you will receive an email confirmation. If you do not receive your confirmation within 24 hours, please contact Ms. Debra Gofton at 1-800-525-0309, extension 13579 or 303-231-3579.

If you do not have Internet access, you can register by calling 1-800-525-0309, extension 13579. Please provide your name, company, payor code or operator number, phone number, and the
Dear Reporter

Seminar date, time and location for which you are registering. If you will need any special accommodations or auxiliary aids during training, please provide this information also.

To attend the seminar of your choice, please register by the following dates:

- Denver, CO – COB Friday, February 23, 2007
- Tulsa, OK – COB Friday, March 9, 2007
- Houston, TX – COB Friday, April 13, 2007

This training is provided to you at no charge except for your own travel and related expenses. Please note these seminars do not cover topics related to solid minerals.

If you have any questions or need additional information on these seminars, please contact Ms. Susan Long 1-800-525-0309, extension 13079, or 303-231-3079.

Sincerely,

[Signature]

Lorraine F. Corona
Manager, Reporting Services

Enclosure
2007 OIL & GAS REPORTER TRAINING
Denver, Colorado

Tuesday, March 6

Onshore Production
(8:30 a.m. – 12:00 Noon.)
Opening
MRM Overview Reporting Principles
Reference/Well Confirmation Reports
Oil and Gas Operations Report (OGOR)
(Form MMS-4054)
OGOR Examples
OGOR Confirmation Reports
Modify/Replace Reporting (OGOR)
BRIO – Production

Royalty - Basic
(1:00 p.m. – 4:00 p.m.)
Leases and Agreements
Basic Reporting Principles
Commonly Used Transaction Codes

Wednesday, March 7

Royalty - Advanced
(8:30 a.m. – 12:00 Noon.)
Opening
Adjustments, Recoupments & Refunds
Exception Processing and Appeals
BRIO - Royalty

Royalty - Valuation
(1:00 p.m. – 4:00 p.m.)
Federal Valuation & Sales Type Codes
Indian Valuation & Sales Type Codes
2007 OIL & GAS REPORTER TRAINING

Tulsa, Oklahoma

Tuesday, March 20

Onshore Production
(8:30 a.m. – 12:00 Noon.)
Opening
MRM Overview Reporting Principles
Reference/Well Confirmation Reports
Oil and Gas Operations Report (OGOR)
(Form MMS-4054)
OGOR Examples
OGOR Confirmation Reports
Modify/Replace Reporting (OGOR)
BRIO – Production

Royalty - Basic
(1:00 p.m. – 4:00 p.m.)
Leases and Agreements
Basic Reporting Principles
Commonly Used Transaction Codes

Wednesday, March 21

Royalty - Advanced
(8:30 a.m. – 12:00 Noon.)
Opening
Adjustments, Recoupments & Refunds
Exception Processing and Appeals
BRIO - Royalty

Royalty - Valuation
(1:00 p.m. – 4:00 p.m.)
Federal Valuation & Sales Type Codes
Indian Valuation & Sales Type Codes
2007 OIL & GAS REPORTER TRAINING

Houston, Texas

Tuesday, April 24

**Onshore/Offshore Production**

(8:00 a.m. – 11:30 a.m.)

Opening

MRM Overview Reporting Principles

Reference and Well Confirmation Reports

Oil and Gas Operations Report (OGOR)
(Form MMS-4054)

OGOR Examples

OGOR Confirmation Reports

Modify/Replace Reporting (OGOR)

Facility/Measurement Point (FMP)

Flash Gas/Retrograde

Production Allocation Schedule Report (PASR)

Modify/Replace Reporting (PASR)

BRIO - Production

**Royalty - Basic**

(1:00 p.m. – 4:00 p.m.)

Leases and Agreements

Basic Reporting Principles

Commonly Used Transaction Codes

Wednesday, April 25

**Royalty - Advanced**

(8:00 a.m. – 11:30 a.m.)

Opening

Adjustments, Recoupments & Refunds

Exception Processing and Appeals

BRIO - Royalty

**Royalty – Valuation**

(1:00 p.m. – 4:00 p.m.)

Federal Valuation & Sales Type Codes

Indian Valuation & Sales Type Codes
2007 OIL & GAS REPORTER TRAINING

Houston, Texas

Thursday, April 26

Onshore/Offshore Production

(8:00 a.m. – 11:30 a.m.)

Opening

MRM Overview Reporting Principles

Reference and Well Confirmation Reports

Oil and Gas Operations Report (OGOR)
(Form MMS-4054)

OGOR Examples

OGOR Confirmation Reports

Modify/Replace Reporting (OGOR)

Facility/Measurement Point (FMP)

Flash Gas/Retrograde

Production Allocation Schedule Report (PASR)

Modify/Replace Reporting (PASR)

BRIO - Production

Royalty - Basic

(1:00 p.m. – 4:00 p.m.)

Leases and Agreements

Basic Reporting Principles

Commonly Used Transaction Codes

Friday, April 27

Royalty - Advanced

(8:00 a.m. – 11:30 a.m.)

Opening

Adjustments, Recoupments & Refunds

Exception Processing and Appeals

BRIO - Royalty

Royalty – Valuation

(1:00 p.m. – 4:00 p.m.)

Federal Valuation & Sales Type Codes

Indian Valuation & Sales Type Codes