



United States Department of the Interior

OFFICE OF NATURAL RESOURCES REVENUE

P.O. Box 25165
Denver, Colorado 80225-0165

APR 26 2011

Dear Reporter:

The Office of Natural Resources Revenue (ONRR) cordially invites you to attend the geothermal reporter and valuation training session, scheduled for May 25 and 26, 2011 in Reno, Nevada, (see enclosed agenda). ONRR does not charge for this training session. If you need training, please register soon, as the course may rapidly fill up.

Location:

Peppermill Hotel Spa and Casino
2702 South Virginia Street
Reno, NV 89502

The Peppermill is holding a block of rooms for this training. Please call 1-800-282-2444 by May 10, 2011 and refer to the group code: GONRR11.

Registration:

Send your name, company, payor code, phone number and e-mail address to ReporterTraining@onrr.gov. Also, if you should need special accommodations and/or auxiliary aids during training, please provide this information as well. You will receive a confirmation within 24 hours of successful registration.

Please send any inquiries to the same e-mail address, as it will be monitored daily. Also, should you not have internet access, you may register by calling 1-800-525-0309, extension 3318.

You must register by May 16, 2011.

This training is provided to you at no charge, except for your own travel, lodging and related expenses.

Please note this seminar does not cover topics related to oil and gas or other minerals.

If you should have any questions and/or need additional information regarding this seminar, please do not hesitate to contact Ms. Mary Dietrick by e-mail at Mary.Dietrick@onrr.gov.

Sincerely,

Lorraine F. Corona
Manager, Reporting Services

Enclosure

2011 GEOTHERMAL TRAINING

Reno, Nevada

Wednesday, May 25	Thursday, May 26
<p data-bbox="233 654 488 685">8:30 a.m. – 11:30</p> <p data-bbox="250 716 375 747">Opening</p> <p data-bbox="250 793 597 824">Leases and Agreements</p> <p data-bbox="250 870 558 901">Exception Processing</p> <p data-bbox="250 946 477 977">Basic Reporting</p> <p data-bbox="233 1023 521 1054">11:30 – 1:00 Lunch</p> <p data-bbox="233 1100 399 1131">1:00 – 4:00</p> <p data-bbox="250 1176 786 1311">Portal – Data Warehouse, E Invoices, and E Statement of Account Ecommerce – Electronic Reporting Website</p>	<p data-bbox="854 654 1109 685">8:30 a.m. – 11:30</p> <p data-bbox="870 716 1382 747">Commonly Used Transaction Codes</p> <p data-bbox="870 793 1422 824">Adjustments, Recoupments & Refunds</p> <p data-bbox="854 870 1141 901">11:30 – 1:00 Lunch</p> <p data-bbox="854 946 1016 977">1:00 – 3:00</p> <p data-bbox="870 1023 1179 1054">Geothermal Valuation</p>