

Appendix A

Contact Information

The best source of contact information is the ONRR web site at www.ONRR.gov. The **Contact Us** link in the upper right corner of every major page contains contact lists, arranged by subject, that provide current assignments and phone numbers.

The entries below include directions to specific information on ONRR.gov.

Code of Federal Regulations (CFR)

Electronic Code of Federal Regulations, (e-CFR) web site:
<http://www.ecfr.gov/cgi-bin/ECFR?page=browse>

Electronic Payments

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click *Payments*.
- Instructions for all methods of electronic payment to ONRR are available on this page.

The *Payments* page lists phone numbers for individuals and groups who support particular electronic payment methods.

Electronic Reporting

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click *Solid Minerals Reporting*.
- In the **Reporting Forms** section, under Production & Royalty, open Form ONRR-4430 Production & Royalty (P&R) Report (electronic portal).

Call 303-231-3336 with questions

Final Rule containing exceptions to electronic reporting (64 FR Part 38116—July 15, 1999).

- Open www.ONRR.gov.
- Click the About tab.
- Click Rules & Regulations.
- On the *Rules and Regulations* page, under **Rules**, click MMS Revenue Rulemakings.
- In the MMS Revenue Rulemakings drop-down list, scroll down and click AC40—Electronic Reporting.
- On the *Regulation Identifier Number 1010-AC40* page, under **Proposed and Final Rules**, click the first link for 64 FR Part 38116 – July 15, 1999.

Form ONRR-4430 reporting instructions for Solid Minerals

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click **Solid Minerals Reporting**.
- In the **Reporting Forms** section, under Production & Royalty, open Form ONRR-4430 Instructions (Paper).

Mail completed forms to (only for those without internet connectivity):

Office of Natural Resources Revenue
PO Box 25165
Denver CO 80225-0165

Handbooks

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Scroll down to *Handbooks*.
- All current handbooks are available electronically on this page.

Interest Statements, Current Interest Rates, Current Late Payment

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click *Late Payment Interest*.
- All current information is available on this page.

IRS Reporting/Payment Responsibilities

- Contact the IRS directly.
- Tax ID Number for 1099's: 84-0848646

Payor Codes (New) or name changes—required to make payments to ONRR

- Open www.ONRR.gov.
- Click the REPORTING/PAYING tab.
- Click *New Solids Reporter Checklist* from the drop-down list.
- All current information is available on this page.

Reports/payments/other items—delivered by courier

Note: This address is for **courier and personal deliveries ONLY**. The U.S. Post Office does not deliver to this address; overnight or certified mail is delivered to our PO Box.

Office of Natural Resources Revenue
Building 85, Room 322

Denver Federal Center
Sixth Ave and Kipling St
Denver CO 80225

Delivery hours are 7:00am-4:00 pm weekdays (except Federal holidays)

Reports/payments/other items—delivered by US Post Office

Note: All mail—including overnight express deliveries and certified mail—is delivered to this PO Box:

Office of Natural Resources Revenue
PO Box 25165
Denver CO 80225-0165

Reports/payments/other items—delivered in person

Delivery hours are 7:00am-4:00 pm weekdays (except Federal holidays).

Office of Natural Resources Revenue
Building 85, Room 322

Denver Federal Center
Sixth Ave and Kipling St
Denver CO 80225

Use the main Federal Center entrance, Gate 1, on Kipling Avenue north of Alameda Parkway in Lakewood. You must show a valid Driver's License to enter the Federal Center. Proceed west to the second stop sign. Turn right and proceed north to another stop sign. Cross 1st Avenue and proceed past the building on the left to the north parking lot. There are two delivery parking spaces. Ring the bell beside the outer doors for service at the window.

Questions regarding reporting

1-303-231-3336