

Denver, Colorado

Dates:	June 15	PART I: Reporting Onshore Production and the Oil and Gas Operations Report (OGOR) (Form ONRR-4054)
	June 16-17	PART II: Reporting Royalty and the Report of Sales and Royalty Remittance (Form ONRR-2014)
	June 18	PART III: Billing and Federal and Indian Valuation
Location:	Denver Federal Center Office of Natural Resources Revenue Building 85 Lakewood, Colorado 80226	
Note:	We will be able to accommodate 85 people. The limit per company is two attendees. ONRR will provide industry with an opportunity to attend a meet and greet session.	

Course Materials

A link to all course materials will be provided to registrants on the Wednesday prior to the first day of training at each location listed above. **Hard-copy materials will not be available.**

Training Registration

Registration for each training session will open three to four weeks prior to the training dates listed above. Do not register prior to the registration open date. To register, send us an email at reporter.training@onrr.gov and include the following information:

- Name
- Company
- Payor Code/Operator Number
- Telephone Number
- Email address
- Supervisor's Name, email address, and telephone number
- Training session you wish to attend
- Indicate which PART you will be attending: PART I, PART II, PART III, or ALL
- If attending the Denver, Colorado training session, indicate which ONRR employee you would like to meet.
- If you need any special accommodations or auxiliary aids during training, please provide this information.

If you do not have internet access, you can register by calling 1-800-525-0309, extension 1-3318. The information required for registration is:

- Name
- Company
- Payor Code/Operator Number
- Telephone Number
- Email address
- Supervisor's Name, email address, and telephone number
- Training session you wish to attend
- Indicate which PART you will be attending: PART I, PART II, PART III, or ALL
- If attending the Denver, Colorado training session, indicate which ONRR employee you would like to meet.
- If you need any special accommodations or auxiliary aids during training, please provide this information.

Once registered, you will receive an email confirmation. If you do not receive your confirmation within 72 hours, email ONRR at reporter.training@onrr.gov.

If an emergency arises where you will not be able to attend, notify ONRR as soon as possible. Your company may send someone else in your place; however, the same registration information as noted above will be required in addition to the name of the individual they are replacing. If no name is provided, your spot will be offered to the next person on the waiting list. Supervisors will be notified of no-shows.

Training is provided to you at no charge except for your own travel and related expenses. Please note that these training sessions do not cover topics related to solid minerals or geothermal.

If you have any questions or need additional information on these sessions, contact Ms. Mary Dietrick at 1-800-525-0309, extension 1-3318 or 303-231-3318.