



# United States Department of the Interior

## OFFICE OF NATURAL RESOURCES REVENUE

P.O. Box 25165  
Denver, Colorado 80225-0165

**JUL 30 2015**

Subject: Solid Minerals Reporter Training

Dear Reporter:

The Office of Natural Resources Revenue (ONRR) cordially invites you to attend the solid minerals training session on Tuesday, September 8<sup>th</sup> and Wednesday, September 9<sup>th</sup>, 2015. ONRR does not charge for these training sessions. Agenda for the training session is listed below. If you need training, please register as soon as possible.

### **Solids Reporter Training**

**Denver, Colorado**

**September 8<sup>th</sup> and 9<sup>th</sup>, 2015**

Tuesday, September 8th

Event	Speaker	Time
Opening	Lee-Ann Martin	1:00 – 1:15 pm
Solid Mineral Lease	Lee-Ann Martin	1:15 – 2:15 pm
Break		2:15 – 2:30 pm
Sales Summary & Facility Data	TBD	2:30 – 3:30 pm
Sales Contracts	Lee-Ann Martin	3:30 – 3:45 pm
Financial Viewpoint	Lee-Ann Martin	3:45 – 4:00 pm

Wednesday, September 9th

Event	Speaker	Time
Opening (4444, Payor Codes, EMARF)	Lee-Ann Martin	8:30 – 8:45 am
Form ONRR-4430 (P&R)	Michael Rausch	8:45 – NOON
Lunch		12:00 – 1:00 pm
Data Warehouse	Lee-Ann Martin	1:00 – 1:30 pm
Coal Valuation	Robert Malandri	1:30 – 3:30 pm
Meet & Greet		3:30 – 4:30 pm

*\*Times are approximate and may run over or under*

#### Course Materials

A link to all course materials will be provided to the registrants on the Thursday prior to the first day of training. **Hard-copy materials will not be available.**

## Training Registration

To register, send an email to [leeann.martin@onrr.gov](mailto:leeann.martin@onrr.gov) and include the following information:

- Name
- Company
- Payor Code
- Telephone Number
- Email Address
- Supervisor's Name, Telephone Number, and Email Address
- If you need any special accommodations or auxiliary aids during training, please provide this information.

Once registered, you will receive an email confirmation.

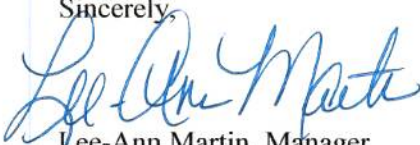
If an emergency arises where you will not be able to attend, notify ONRR as soon as possible. Your company may send someone else in your place; however, the same registration information as noted above will be required in addition to the name of the individual they are replacing. If no name is provided, your spot will be offered to the next person on the wait list. Supervisors will be notified of no-shows.

Training is provided to you at no charge except for your own travel and related expenses.

NOTE: This training session will not cover topics related to oil, gas, or geothermal.

If you have any additional questions or need additional information regarding this training, contact Mr. Michael Anspach at 303-231-3618.

Sincerely,



Lee-Ann Martin, Manager  
Reporting & Solid Minerals Services